

Toronto Rugby Refereeing – 2014 Pay on the Day

Club Executives & Officials:

The referees are to be paid a set fee PRIOR to the start of the game (no coins, no cheques). This fee is to be presented to the referee with the game sheet before the start of the game. If the team needs a receipt, they will provide one for the referee to sign. ***It is up to club executives to insure that all coaches, managers and officials with the club are aware of this process.*** The game will not begin until these steps are complete – game sheet and payment. The chart below outlines Toronto Rugby League games. All games require payment on the day; however some of them are covered by the Ontario Rugby Union which sets the rates (U14, Marshal, Provincial 1st, OWL 1st).

Referees:

This process must be consistently followed, if you do not want the money, please accept it from the club and donate it to a charity or to the T & DRS for development. To make sure this system works, we must make it part of the pre-game process just like checking the field, player's kit and the coin toss.

Toronto Rugby does not want ANY referee to get into a confrontation with a club over this matter. If you have a good relationship with the club official and/or have know them for some time, it is acceptable to give them a copy of this handout and/or provide a gentle reminder. If the payment is still not received, please follow the process outlined in the next section

Non-Payment – Referee's Responsibilities:

If a team does not pay the referee on the day, the referee will handle the game, note the non-payment on the Game sheet and report the non-payment to the T & DRS treasurer no later than one (1) week after the incident. Clubs will be advised of the incident by the Toronto Rugby Treasurer and "unofficially" asked to forward a cheque directly to the referee.

League	Society Referee	Club Referee
Category I (A1, B1, WA, M2)	\$60	\$50
Category II A2, WB, B2, C, O2, M3, U20	\$50	\$40
Category III (J)	\$40	\$30

A1 – Toronto Rugby Men's Premier A League, 1st Division
 B1 – Toronto Rugby Men's Premier B League, 1st Division
 WA – Toronto Rugby Senior Women's Premier, A Division
 M2 – Rugby Ontario Men's Marshall Premier, 2nd Division

J – Toronto Rugby U16, U18, Boys/Girls

A2 – Toronto Rugby Men's Premier A League, 2nd Division
 M2 – Rugby Ontario Men's Provincial League, 2nd Division
 WB – Toronto Rugby Senior Women's Premier B Division
 B2 – Toronto Rugby Men's Premier B League, 2nd Division
 O2 – Rugby Ontario OWL League, 2nd Division
 M3 – Rugby Ontario Men's Marshall Premier, 3rd Division

Advising Referees (T & D Secretary) of Cancelled/Defaulted Games:

A team defaulting a game will be responsible for paying the match fee. A team will be assessed the match fee if the referee or T & D fixtures secretary IS NOT notified by 9 pm on the Thursday before a Saturday game or by 9 pm on Monday for a Wednesday night game.

Please insure that both teams let the T & D fixtures secretary know that the game is not going to be played (default, reschedule or cancelled games). We want to insure that the referees do not make an unnecessary trip and we want to redirect the resources where they are needed.

Paying Match Fee Even if the Other Team Does Not Show Up:

If the scheduled team does not show up, or cancels at the last minute and the referee has arrived at the pitch or is on the way there and cannot be reached or cannot go to another game, MAKE SURE they are paid the match fee (home team's responsibility). Advise the Toronto Rugby Treasurer who will credit the non-defaulting team (or send repayment) and bill the defaulting club.

Process For Referee Payment if Not Paid on the Day:

We want to keep these occurrences to the minimum; however there may be the occasion when a referee is not paid on the day. If this does happen, the referee is to advise the T & D Fixtures Secretary who will advise the Toronto Rugby Treasurer and provide the date, game, name of the referee and home mailing address. The treasurer will "unofficially" advise the club of the incident and ask them to forward the payment directly to the referee.

If the club does not follow this unofficial process and the Toronto Rugby has to pay the match fee directly to the referee and then bill the club, an administration fee of \$25 will be added to the match fee as per the Policy Register, section R.02, item 3.

Confirmation of Game:

Once the assignments are sent out, it is NO LONGER necessary to confirm the referee, UNLESS there has been a change in the venue or time or if the game is going to be defaulted. If there is a change, the home club is responsible for notifying the T & DRRS secretary so he/she can notify and/or reschedule the referee. If an assignment is changed by the society, which will leave the club without an assigned referee (again, after the assignments are sent out) the T & DRRS fixtures secretary will be responsible for contacting the club to advise them of the change and that they have NO assigned referee.